



SPONSORED PROJECTS MANUAL CERTIFICATION OF EFFORT	

Effort Reporting Period:		Date:	
Name:		Unit:	
Employee ID:		Department:	
Job Title:			

SPONSORED PROJECTS ACCOUNTS:

	Account Name	Earnings Amount	Payroll % (of Effort)
Sponsored Totals			

NON-SPONSORED ACCOUNTS:

Worktag	Account Name	Earnings Amount	Payroll % (of Effort)
		Non-Sponsored Totals	
		Grand Payroll Total	
		Must equal 100% of payroll for the reporting period	

I have reviewed the information above and certify that the proportion of payroll charged and/or cost shared to each sponsored project does not exceed the proportion of time worked on each project.

I understand that falsification of effort statements may result in potential disallowed costs, penalties and/or actions under the Federal False Claims Act.

Date _____

Internal Use Only: Why is a paper Effort Report being submitted instead of an electronic Effort Report in Workday?	